

UCCSN Board of Regents' Meeting Minutes January 30-31, 1926

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Reno, Nevada
January 30, 1926

The Board of Regents met in the Office of President Clark at 9 o'clock in the morning of Saturday, January 30, 1926. All members of the Board and President Clark were present.

After the reading of the minutes of October 31, 1925, Mr. Williams moved their approval.

All voted aye

On motion of Mrs. Williams, the minutes of November 30, December 19 and December 31 were approved.

All voted aye

List No. 14, State Claims Nos. 133 to 144 inclusive, for the net sum of \$30,296.65 and List No. 1, Regents Checks, Nos. 6000 to 6010 inclusive, for the net sum of \$37,638.79, were approved, on motion of Mr. Williams, by the following vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

The resignation of Elmer Pendell as Instructor in Economics, Business and Sociology, to be effective July 31, 1926, was, on motion of Mrs. Williams, accepted with the following vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On the recommendation of President Clark, at the request of Professor Sutherland, Donald Eliot Anthony was elected to be

Instructor in Economics, Business and Sociology for the year beginning August 1, 1926, at a salary of \$2000. Mrs. Williams moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On the recommendation of President Clark, Judge Clyde D. Souter was elected Instructor in Law in the Department of Economics, Business and Sociology, to give a second-semester course in the University year 1926-27, at a stipend of \$400. Mrs. Hood moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	No
Mr. Williams	Aye

On the recommendation of Dr. Young, President Clark recommended that Mrs. B. F. Chappelle be elected Instructor in Psychology for the year beginning August 1, 1926, at a salary of \$1000, on the basis of 1/2 time teaching schedule and the reading of quiz papers for Dr. Young. Mr. Pratt moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On the recommendation of Dr. H. W. Hill, President Clark recommended that Miss Luethel Austin be re-employed as Instructor in English for the coming University year at a salary of \$1600. Mrs. Hood moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On the recommendation of Director John Allen Fulton of the Mackay

School of Mines, President Clark recommended that Jay Arnold Carpenter be elected Professor of Mining at an initial salary of \$3750 for the year beginning August, 1926, and that, if his work is satisfactory in all respects, he shall receive \$4000 for the second year and \$4500 for the third year and annually thereafter, his salary to come from the Mackay Fund. Mrs. Williams moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On the recommendation of Director Fulton, President Clark recommended that Professor Walter Palmer be granted a leave of absence on full pay from February 1 to April 1 in order to permit him to visit industrial plants and mining schools in the United States and Canada during these two months. Mr. Williams moved the adoption of the President's recommendation. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

On motion of Mrs. Hood, the bill of H. P. Boardman for Civil Engineer services from July 1 to December 31, 1925, for the sum of \$92, was approved by the following vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

President Clark presented the following list of mid-year graduates as approved by the University faculty for the indicated degrees and diplomas:

Bachelor of Arts

Bernard D. Aikin	Olga Laiola
Harold H. Hansen	Bertha Peck Toombs (as of 1907)
Earle Walther	

Bachelor of Science in Home Economics

Ada Patterson

Bachelor of Science in Civil Engineering

Willard P. Smiley

Bachelor of Science in Mechanical Engineering

William P. Schuler Jay Schumacher

Bachelor of Science in Electrical Engineering

Harold Johnson

Teacher's Diploma of High School Grade

Olga Laiola Clare O'Sullivan
Ada Patterson

Mr. Williams moved the granting of the degrees and diplomas specified to the candidates as read.

All voted aye

On the recommendation of the University faculty, President Clark recommended that Commencement Day hereafter shall be the Monday after Baccalaureate Sunday. Mrs. Hood moved the adoption of the President's recommendation.

All voted aye

On the recommendation of President Clark and on motion of Mrs. Williams, the Regents authorized the purchase from general funds of 100 copies at 25 cents each of the new bulletin on Reno to be issued by the Reno Chamber of Commerce. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

The matter of enlarging a passageway between the Electrical and Mechanical buildings was laid over until the afternoon session.

On motion of Mr. Williams, Raymond H. Leach was elected Dean of Men, said appointment to become effective at once. Vote:

Mrs. Hood	Aye
Judge Talbot	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Mr. Williams	Aye

The revised Regulations of the Faculty, as submitted by President Clark for inclusion in the new Bylaws Bulletin, were, with 3 amendments, and on motion of Mrs. Hood, approved unanimously.

REGULATIONS OF THE UNIVERSITY FACULTY

Chapter I

Section 1. All statutes, Bylaws and regulations heretofore in effect at the University of Nevada are hereby repealed.

Section 2. All statutes, Bylaws and regulations are subject to the laws of the State of Nevada and the powers and duties vested in the Board of Regents and the President.

Section 3. Following articles of organization are subject to amendment or repeal by the Board of Regents.

Chapter II

The Faculties

Section 1. The University faculty of the University of Nevada shall consist of the President, the Librarian, the Registrar, and all persons who shall give instruction in any of the Departments of the University.

Section 2. The faculty of each School or College shall consist of all members of the general faculty giving instruction in that School or College.

Section 3. Each faculty shall hold meetings at the call of its presiding officer, who must call a meeting at the written request of any five members.

Chapter III

The President

Section 1. The responsibilities and duties of the President are as set forth in the laws of the State of Nevada and as

herein provided.

Section 2. The President of the University shall be the executive Head of the University and the presiding officer of the University faculty. It shall be his duty to secure efficiency in all Departments, and orderly and economical administration and healthful development in all the affairs of the University. He is clothed with authority needful to that end, and for his acts is answerable to the Board of Regents alone.

Section 3. The President shall be ex officio a member of all committees of the University faculty and of the several College faculties.

Section 4. The President shall make all recommendations to the Board of Regents concerning appointments, promotions, or dismissals; all communications from members of the faculty or employees of the University directed to the Board of Regents must be transmitted through the President; likewise, all communications from the Board of Regents to members of the faculty or employees of the institution shall be transmitted through the President.

Chapter IV

The Vice President or Acting President

Section 1. In the absence of the President or in case of his inability to act, the Vice President shall perform his functions.

Chapter V

Deans

Section 1. The Dean shall be the administrative officer of his College and the presiding officer of its faculty. Any matters in which the faculty of the College can legislate are within the administrative functions of the Dean of the College. He shall be directly responsible to the President of the University for the carrying out of any University policy and for the execution of all established rules or special instructions given by a superior authority. He may make reports or advance suggestions at any time and shall report to the President whenever requested to do so.

Chapter VI

The University Faculty

Section 1. Subject always to the approval of the President and the Board of Regents, the University faculty shall have legislative jurisdiction in all matters of government, discipline and educational policy not delegated by it to the separate faculties. It shall have the right of review of all actions of the several college faculties which relate to the educational welfare of the University as a whole. It shall choose such standing and such special committees as are now provided or later may be provided for by faculty action.

Chapter VII

College Faculties

Section 1. The College of Arts and Sciences, the College of Agriculture and the College of Engineering shall each have its own faculty, consisting of those members of the instructing staff who are teaching courses within the given college.

Section 2. The faculty of each college directs the educational and internal life of the college, makes rules and regulations peculiar to the interests of the students in that college; formulates the course of study, the entrance and graduation requirements, which, when approved by the university faculty and the Board of Regents, become the regulations in force in that college. It shall not have authority to take away from a student any university privilege nor shall it entrench upon the executive duties of the Deans. All matters which concern the welfare of each college which may require the action of the university faculty shall be presented to that body by the Dean. The faculty of each college shall organize and carry out its functions as it seems wise. The Dean shall be chairman of the faculty and ex officio a member of all committees.

Chapter VIII

Departments

Section 1. The Department is the educational unit in the University.

Section 2. The Head of the Department shall be responsible directly to the President for the fiscal and educational

effectiveness of the Department. All communications to or from the Department shall be through him. He shall make all Department reports, prepare estimates for the expenses of the Department and be responsible for the distribution and expenditure of the funds assigned to the Department. He shall be asked to nominate his assistants and make recommendations upon the Department's organization or equipment. In courses of studies in his Department in which the instruction is peculiar to the College, he shall communicate with the Dean of that College in administrative matters and, through the Dean, to the faculty of that College in educational matters. If the courses or studies are of University concern, he shall communicate directly with the President. It is expected that each Head of a Department will communicate with the Dean in each College in matters which concern his College, its students, or its courses.

It is expected that the Head of the Department will advise with and direct those who are assisting him in his work in regard to the methods of instruction, the general plans and work of the Department, just as it is expected that the Dean of the College will advise with and direct the various Heads of the Departments as to matters which concern the welfare of the college.

Chapter IX

Public Service Divisions

There are certain Departments of the University that are performing public service duties. These are under the direct control of the President and the Board of Regents. Those who are in charge of these Divisions may be members of one or more faculties of the Colleges of the University. Their membership and rank in the faculty is entirely independent of their duties in the Public Service Division. Appointment to a Public Service Division will not of itself place the individual upon the faculty of any College.

Chapter X

Division of Extension

The Division of Extension is placed under the control of a Director who, in the administration of his office, is responsible to the President and the Board of Regents.

Chapter XI

Division of Research

The main work of the University in research is conducted in the laboratories of the Agricultural Experiment Station and of the Engineering Experiment Station. These Stations are under the immediate control of Directors, though all projects undertaken and all expenditures proposed are subject to the approval of the President and Board of Regents. In other Departments research becomes a matter of approval between the individual concerned and the President and Board of Regents.

Chapter XII

Tenure of Office

The Board of Regents shall, upon the nomination of the President, elect such Deans, Professors and Instructors, and such other members of the University staff as it may deem necessary. All University staff members shall hold their positions during the pleasure of the Board, except in those cases for which the terms shall be specifically fixed at the time of the appointments. Excepting teachers whose terms of employment have been specifically limited, any University teacher about to be dismissed shall, except in a case of clearly established grave moral delinquency, be given notice of his dismissal at least 5 months before the end of his salary year. Before the Board of Regents takes final action to dismiss any teacher, such teacher shall be given opportunity to have a hearing before the Board, at which hearing the teacher may present any evidence in his own behalf.

Chapter XIII

Leave of Absence

No member of the instructional force or other employee shall absent himself from his proper duties at the University except by the permission of the President.

Chapter XIV

Outside Service

No full-time member of the instructional force of the University shall, during the University session, be employed

in any outside work for which added compensation will be accepted, except with the approval of the President of the University and of the Board of Regents.

Chapter XV

Reports of Officers and Faculties

Each Dean or Director of the several Colleges and Schools shall make, not later than December first of each even year, a biennial report to the President and Board of Regents of the condition and progress of the work in their charge for the biennium closing with that December. The reports of all faculty committees and the minutes of all faculties shall be immediately filed with the President. The President may call for any special report from any officer or employee of the University at any time.

Chapter XVI

The Librarian

The Librarian is responsible for the proper administration of the Library, and shall report directly to the President. He shall keep a record in which the names of persons holding office of trust in the University and those wearing its honors shall be entered, as well as all historic matters concerning the University.

The policy of the Library shall be determined by the University faculty and shall be administered by a committee thereof.

Chapter XVII

Care of Property

All apparatus, museum materials, scientific collections and all other University property used by the various Departments shall be in the immediate care of the Professors in the respective Departments in which each material is being used, subject, however, to the control of the President and the Deans. Every Professor having charge of any apparatus, specimens, books or collections shall be responsible for the safety of the same, and shall carefully keep a record or inventory of the same, with a description of the articles sufficient to identify them, with a record of the date of receipt and from whom obtained, etc.

Chapter XVIII

Buildings and Grounds

The President has full control of the use of the buildings and grounds of the University.

Chapter XIX

Forbidding Private Use of University Property

No one connected with the University in any capacity shall use for his own pleasure or for any personal purpose any University property of whatever description. No one shall be permitted to remove from the buildings or grounds any property belonging to the University, even though it may seem to be of no value, unless such removal be temporary and pursuant to some well-regulated custom or usage, or with the distinct approval of the President.

Chapter XX

Student Council and Control

In the government of the University the President and faculty rely chiefly upon the individual and collective self-control, sense of honor and of duty of the students. They are expected to register promptly, to pursue their studies with diligence, to attend classes regularly, and to show both within and without the University such respect for order, morality, personal honor and the rights, both of person and property of others as is reasonably to be expected of good citizens. Those students who do not meet these requirements may, upon recommendation of the Faculty Committee on Student Affairs, be suspended or expelled from the University by the President.

Chapter XXI

Control of the Dormitories

Subject to the approval of the President, the administrative control of the Dormitories for women students and of the University Dining Hall is given to the Dean of Women and the administrative control of the Dormitory for men students is given to the Dean of Men.

Recessed to 1:30 P.M. at the Mechanical building.

After inspection of the passageway which it is desired to enlarge into a classroom the Regents returned at 2 P.M. to the Office.

Judge Talbot moved that the President and Dean Sibly be authorized to make any alterations they desired in this passageway and in the flooring of the storeroom at a cost not to exceed \$600.

Vote:

Mrs. Hood	Aye
Mr. Williams	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Judge Talbot	Aye

On motion of Mr. Williams, President Clark was authorized to print the revised Bylaws and Regulations, together with excerpts from the Federal and State Laws bearing on the University and the text of the Regents' adopted policies for Staff Service Pensions and for Staff Leaves of Absence, as the third bulletin of the current year, the edition to be 1000 copies.

All voted aye

President Clark submitted the following rule as presented to him by Dean Margaret E. Mack and covering Dormitory residence of first-year women for approval of the Regents prior to inclusion in the forthcoming catalog:

Unless women students have applied for residence in excess of the number that can be accommodated in the women's Dormitories all unmarried women students who are not residents of Reno or Sparks are required to live in a University Dormitory during their entire Freshman year. The only exception to this rule may be made by the Dean of Women when written request has been filed in advance with the Dean of Women by parents requesting that their daughters be permitted to live with relatives whose home is in Reno or Sparks.

Women students whose homes are not in Reno or Sparks, not living in a Dormitory, are required to select accommodations approved by the Dean of Women. A list of approved places is on file in the office of the Dean of Women.

Mrs. Williams moved that the statement as presented should be included in the catalog and in any printed rules for the government of the women's Dormitories.

All voted aye

President Clark read a letter from Mr. Farquhar's Building Superintendent, Mr. Marlowe.

On motion of Mr. Williams, the Executive Committee of the Board was empowered to make such disposition of the Hatch building and/or the Physics building, or both, as might be necessary in the event that word authorizing construction is received prior to the Commencement meeting of the Board from either or both donors of the proposed gift buildings to be erected on those sites.

All voted aye

President Clark recommended the following list for promotions in rank:

George W. Sears to be Head of the Department of Chemistry in order to relieve Dean Adams of executive work in connection with Chemistry Department and leave him more time for administrative work as Dean of the College of Arts and Science and Vice President of the University of Nevada.

Fred L. Bixby to be Professor of Civil Engineering.

Francis C. Murgotten to be Professor of Modern Languages.

Clarence H. Kent to be Associate Professor of Mechanical Engineering.

Raymond H. Leach to be Associate Professor of History and Political Science.

John Edward Martie to be Associate Professor and Head of the Department of Physical Education for Men.

Edward G. Sutherland to be Associate Professor and Active Head of the Department of Economics, Business and Sociology.

Sigmund W. Leifson to be Assistant Professor of Physics.

Clyde D. Souter to be Lecturer in Law.

John R. Gottardi to be Assistant Professor of Modern Languages.

Mr. Williams moved that the promotions as recommended by the

President should be effective with the beginning of the next University year and should be available for use in the forthcoming catalog.

All voted aye

President Clark submitted the list of names for the new women's Dormitory as secured by the Sagebrush through its contest. Dean Mack wrote a letter stating that the young women themselves desired the botanical name of the Indian Paint Brush, a common plant on our Nevada Hills, "Castilleja", to be the name of the new Dormitory. The matter of decision was passed until another meeting of the Board.

After discussion of the decrease in the assessable wealth of the State from \$204,000 to \$197,000 and a probably further decrease and the consequent lessening of revenue of the University through its mill tax, Mr. Williams moved that all students entering the University from and after August 1, 1926, shall be charged a Registration and Incidental Fee of \$10 per semester, provided the Attorney General renders opinion that this is a legal charge for Nevada students. Vote:

Mrs. Hood	Aye
Mr. Williams	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Judge Talbot	Aye

On the recommendation of President Clark, Mrs. Hood moved that the Board confirm the appointment of Paul Ralston as leader of the University Orchestra for the present semester, vice E. E. Williams, resigned on account of ill health, at the stipend of \$100 for the semester. Vote:

Mrs. Hood	Aye
Mr. Williams	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Judge Talbot	Aye

On motion of Mr. Williams, the President was authorized to engage Miss Dorothy Crandall at a salary of \$1800, for the year beginning August 1, 1926, to take charge of the public school music, the elective University music courses, the women's Glee Club, and, if possible, the Orchestra, and to make such arrangement as might be necessary to care for the Band and the Men's Glee Club and, if Miss Crandall cannot handle the Orchestra, the Orchestra,

as might seem to him necessary if Miss Crandall can and will take care of the other music work for the University year 1926-27.

Vote:

Mrs. Hood	Aye
Mr. Williams	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Judge Talbot	Aye

On motion of Judge Talbot, Chairman Pratt and President Clark were authorized to employ Mr. Brickham, or such other engineer as they deem proper, under such terms and conditions as they deem proper, to increase and extend the present hot water heating plant so that it will provide sufficient heat for the new buildings built and to be built and so it will properly serve the old buildings, to the end that all buildings on the Campus may be properly heated by hot water, such additions and alterations to the present plant to be made at a cost of not to exceed \$50,000. Vote:

Mrs. Hood	No
Mr. Williams	Aye
Mrs. Williams	Aye
Mr. Pratt	Aye
Judge Talbot	Aye

The meeting of the Honorary Board of Visitors, customarily falling on Monday, was advanced to Friday and the Commencement meeting of the Regents, generally falling on Tuesday preceding Commencement Wednesday, was set for Saturday preceding Bacculaureate Sunday, since Commencement Day has been advanced from Wednesday to Monday. The Commencement schedule is, therefore, for the year 1926, as follows:

Meeting of the Honorary Board of Visitors, May 7th
Commencement Meeting of the Board of Regents, May 8th
Phi Kappa Phi Banquet, May 8th
Bacculaureate Sunday, May 9th
Commencement, May 10th

Adjourned with understanding that the Executive Committee is to meet at 9 o'clock Saturday morning, February 27th, to care for the routine, month-end business.

Walter E. Pratt
Chairman